

# Uma Arts & Nathiba Commerce Mahila College,

**College with Potential for Excellence (CPE)  
NAAC Reaccredited with 'A' grade (3.21 CGPA)**

**Affiliated to**

**Gujarat University,  
Ahmedabad-380009 (Gujarat)**



**The Annual Quality Assurance Report (AQAR) of the IQAC  
(For the period (2014-2015))**

**Submitted to**

**National Assessment and Accreditation Council  
(NAAC)**

**Bangalore**

# The Annual Quality Assurance Report (AQAR) of the IQAC (For the period (2014-2015))

## Part – A

### 1. Details of the Institution

1.1 Name of the Institution

Uma Arts & Nathiba Commerce Mahila  
College, Gandhinagar

1.2 Address Line 1

Sarva Vidyalaya Kelvani Mandal  
Campus

Address Line 2

Sector-23, 'gh' Road, Gandhinagar

City/Town

Gandhinagar

State

Gujarat

Pin Code

382023

Institution e-mail address

artscollegeuma@gmail.com

Contact Nos.

9909923789

Name of the Head of the Institution:

Dr. Amrita P. Patel

Tel. No. with STD Code:

079-23240443

Mobile

9909923789

Name of the IQAC Co-ordinator:

Dr. Roopa Chavda

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879) ASCOGN24567

1.4 NAAC Executive Committee No. & Date:

1.5 Website address:

Web-link of the AQAR:

#### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B++	--	2006	5Years
2	2 <sup>nd</sup> Cycle	A	3.21	2011	5Years
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (*for example 2010-11*)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2011-12 11/01/2012
- ii. AQAR 2012-13 03/04/2013
- iii. AQAR 2013-14 13/08/2014
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu.)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

NIL

1.11 Name of the Affiliating University (*for the Colleges*)

Gujarat University, Ahmedabad

1.12. Special status conferred by Central/ State Government—UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme	<input type="text" value="-----"/>	UGC-CE	<input type="text" value="-----"/>
UGC-Special Assistance Programme	<input type="text" value="-----"/>	DST-FIST	<input type="text" value="-----"/>
UGC-Innovative PG programs	<input type="text" value="-----"/>	any other ( <i>Specify</i> )	<input type="text" value="-----"/>
UGC-COP Programs	<input type="text" value="-----"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="07"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="14"/>
2.10 No. of IQAC meetings held	<input type="text" value="06"/>

2.11 No. of meetings with various stakeholders: Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

1. Employability Drive. 2. Soft Skill Improvement .3. Entrepreneurship.  
4. Administrative Staff. 5. Value based Education Programs (3)

## 2.14 Significant Activities and contributions made by IQAC

1. To motivate self employment by providing training in various skill -based courses, entrepreneurship development programs in order to increase opportunities of women empowerment.
2. Extension activities in order to fulfil community responsibilities.
3. To encourage students to be techno savvy in entire functioning of institute
4. Value education to increase quality of life skills.
5. Organization of research seminars and workshops for faculty and students to institutionalize research activity.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
1. Introduction of mentoring system	1. Introduction to mentoring system has taken place.
2. Encouragement for remunerative consultancy	2. The faculties are motivated to provide remunerative consultancy and the amount generated has been utilized for student welfare.
3. Enlarging a scope for rural development and women empowerment.	3. 70% of the girls come from rural areas and more than 50% of students are from reserved category. We mentor their academic progress regularly. We take care of their personal grooming by providing training through soft skill development programs as well as foundation and soft skill courses. Providing them facility of scholarships from the management, government, free ships and book bank facility from the college. Through the extension activities all the departmental members go to schools, colleges and NGO's of nearby villages and hold different academic competitions, training programs for women in Art and craft and motivate them by distributing prizes, mementos and necessary information on topics concerned
4. To implement alternative energy system / Solar energy system	4. The permission has been given by the management to install solar light and gadgets in the college premises. The work will be completed soon.

*\* Attach the Academic Calendar of the year 2014-15 is attached as Annexure (i)*

2.16 Whether the AQAR was placed in statutory body      Yes  No   
 Management  Syndicate  any other body

Provide the details of the action taken

1. To increase the employability skill of students, Soft skill development programs, entrepreneurship programs, campus interview have been organized.
2. Infrastructure development activities have been under taken to achieve the goal. Construction of the room at second floor has taken place.
3. Different equipments are purchased to facilitate the teaching, learning and evaluation process.
4. Maintenance of infrastructure like canteen, garden, and toilets has been done.
5. Equipments purchased earlier are upgraded
6. Various community development programs, awareness programs have been planned and executed by the students.

## Criterion – I

### 1. Curricular Aspects

#### 1.1 Details about Academic Programs

Level of the Programme	Number of existing Programs	Number of programs added during the year	Number of self-financing programs	Number of value added / Career Oriented programs
PhD	7	-	-	-
PG	1	-	-	-
UG	2	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	5	-	1	4
Others	-	-	-	-
<b>Total</b>	15	-	1	4
Interdisciplinary	12	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: **CBCS**/Core/Elective option / Open options

(ii) Pattern of programs :

Pattern	Number of programs
Semester	12
Trimester	-
Annual	-

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure. The analysis of feedback is provided in annexure (ii)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, In English department question pattern

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	24	00	21	00	3

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	-	-	-	4	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	9	10	5
Presented papers	5	5	3
Resource Persons	1	3	4

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Value based education programs
- Legal awareness programs
- Training for increasing employment as well as self employment skills.
- Power point presentation facilities, Internet Facilities, Audio visual aids,



2.7 Total No. of actual teaching days during this academic year 209

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Examinations /Evolution are conducted as per guidelines of Gujarat University.

2.9 No. of faculty members involved in curriculum Restructuring/ revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 07

2.10 Average percentage of attendance of students 80%

2.11 Course/Programme wise  
Distribution of pass percentage: on the basis of result of the SEM -2,4,6.

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	830	1.08	12.65	39.63	26.26	79.63
B.Com.	475	0.45	9.05	41.26	32.42	82.94
M.A.	28	----	14.28	21.42	60.71	96.42

2.11 Course/Programme wise  
Distribution of pass percentage: on the basis of result of the SEM -1,3,5.

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	823	0.60	6.19	32.68	31.95	71.44
B.Com.	527	0.56	6.26	28.08	33.20	68.12
M.A.	33	-	-	-	93.93	93.93

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The teaching and learning process contributed by IQAC are as follows:**
1. Promotion of community services and cultural activities.
  2. Soft Skill development programs.
  3. By arranging workshops, seminars etc.
  4. Value based programs .
  5. Extension activities.
  6. Use of computer and Internet and ppt.
  7. Promotion of community services and cultural activities

2.13 Initiatives undertaken towards faculty development: Faculty members are forwarded for Refresher and Orientation Courses:

<i>Faculty / Staff Development Programs</i>	<i>Number of faculty benefitted</i>
Refresher courses	Almost all faculties have completed the require no of RC
UGC – Faculty Improvement Programme	03
HRD programs	01
Orientation programs	Almost all faculties have completed the require no of OP
Faculty exchange programme	00
Staff training conducted by the university	01
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	00
Others	04

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	3	-	5
Technical Staff	1	-	-	-

### **Criterion – III**

#### **3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Arranging workshops for students.
2. Inviting guest speakers for staff as well as students.
3. Motivating teachers for Research Work, Publish Articles in the reputed Journals as well as National and International Seminar is also encouraged.
4. Encouragement to apply for Major and minor projects. Our management has provided fund for minor project.
5. Increasing Library facilities with CPE grant, purchase of books and journals for research.
6. Provide Research Lab with computer and other ICT facilities.
7. Research grant.

3.2 Details regarding major projects (No major project have been undertaken during this period)

	Completed	Ongoing	Sanctioned	Submitted
Number	03	01	00	00
Outlay in Rs. Lac		6,91,600/-	9,84,600/-	

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	01	00	2
Outlay in Rs. Lac	38000/-	65000/-	100000/-	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	2	0	
Non-Peer Review Journals	2	5	1 state level
e-Journals	1	0	
Conference proceedings	2	1	
News Letter			22 articles published in "POOJA" college magazine

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2013-14	UGC	9,84,600/-	6,91,600/-
Minor Projects	2013-14	KSV	1,00,000/-	65,000/-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	--	-	10,84,600/-	7,56,600/-

3.7 No. of books published i) With ISBN No.  iii) Chapters in Edited Books   
 ii) Without ISBN No.  iv) Journals

3.8 No. of University Departments receiving funds from (not applicable)

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges      Autonomy       CPE       DBT Star Scheme   
    INSPIRE       CE       Any Other (specify)  UGC

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	01	0	-	07
Sponsoring agencies	-	CPE	0	-	CPE

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations      International       National       State       Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lacks:  
 From funding agency CPE  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
03	00	01	00	02	00	0

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) (not applicable)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="22"/>	State level	<input type="text" value="13"/>
National level	<input type="text" value="2"/>	International level	<input type="text" value="0"/>
		Institutional level	<input type="text" value="120"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="---"/>	State level	<input type="text" value="2"/>
National level	<input type="text" value="1"/>	International level	<input type="text" value="---"/>
		Institutional level	<input type="text" value="50"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="3"/>	State level	<input type="text" value="5"/>
National level	<input type="text" value="1"/>	Institutional level	<input type="text" value="0"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="02"/>
National level	<input type="text" value="1"/>	Institutional level	<input type="text" value="15"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="11"/>
NCC	<input type="text" value="5"/>	NSS	<input type="text" value="11"/>
		Any other	<input type="text" value="4"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Training programs for students
2. Cultural programs
3. NCC, NSS Camps
4. Awareness programs and rural camps, organizing of blood donation, election activity, cleanliness drive, State level drawing competition for awareness of important of cleanliness, distribution of clothes among the girls of deaf and dumb school.
5. Extension activities conducted by all the department of the college in the villages situated near Gandhinagar.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area ( in acres)	13 Acre	-	-	-
Class rooms	32	1	Management	-
Laboratories	5	1	CPE	
Seminar Halls	2			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	12	UGC and CPE	12
Value of the equipment purchased during the year (Rs. in Lacks)	-	3,62,830/-	UGC and CPE	-
Others	-	-	-	-

#### 4.2 Computerization of administration and library

1. Computerised library with INFLIBNET software SOUL. 2.0
2. E-library facility with 22 computers.
3. Office automation with ERP facility.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2154	-	58	7315/-	2212	-
Reference Books	9854	-	521	280824.0 1	10375	-
e-Books	97000	-	-	-	-	-
Journals	73	-	10	13194/-	80	-
e-Journals	6000	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	227	-	11	8339/-	238	-
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Wi-Fi internet System	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	114	6	5	9	9	5	18	-
Added	0	0		-	-	-	-	-
Total	114	6		9	9	5	18	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Wi-Fi system, PPT, audio visual Seminar hall with capacity of 1200 seats and class rooms, Computer network resource centre, upgraded labs of geography, psychology, commerce and computer lab, e –library facility with 22 computers.

#### 4.6 Amount spent on maintenance in lacks:

i) ICT	63,156/-
ii) Campus Infrastructure and facilities	2,82,548 /-
iii) Equipments	35,230/-
iv) Others	_____
<b>Total:</b>	<b>3,80,934/-</b>

### Criterion – V

#### 5. Student Support and Progression

##### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Co-curricular, extracurricular activities like cultural activities in college and other institutions.
- Employment Programs with placement camps.
- NCC, NSS and sports Activities.
- Awards prizes and scholarships (merit scholarships, free ships, government scholarships) awarded.
- Extension activities for UG and PG.( GPE grant)
- Awareness programs like legal awareness, health awareness, self defence, entrepreneurship development programs.
- Publication of magazine and activity of wall paper board.
- Facility of medical check up.
- In foundation and soft skill subject we have selected topics for development of skills.

## 5.2 Efforts made by the institution for tracking the progression

1. Entrepreneurship programs .
2. Placement cell and self employment
3. Past students association.
4. Evaluation of students
5. Study tour and industrial visits.
6. Organizing workshops and seminars.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1182	26	-	

(b) No. of students outside the state

24
----

(c) No. of international students

--
----

	Men		Women	Women	
	No	%		No	%
	-		1208	100	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
609	190	103	350	-	1252	589	174	102	342	1	1208

Demand ratio    OBC- 27 %  
                           SC - 7%  
                           ST - 15 %

Dropout    2 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Placement cell (Udisha) Activities
- Coaching for competitive examinations is provided to students by arranging lectures of external experts, college faculty as well as providing training to student in workshops organized with the help of UGC and CPE grants.
- CD installation in E-Library.

No. of students beneficiaries

400
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5.5 No. of students qualified in these examinations

NET	Nil	SET/SLET	Nil	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	State PSC	3	UPSC	Nil	Others	2



## 5.6 Details of student counselling and career guidance

- Programs and Workshops for Career guidance.
- Entrepreneurship and Management programs.
- TCS training and workshops, placement camps.
- We have CWDC for counseling women cell in academic and social matters of the students.

No. of students benefitted

## 5.7 Details of campus placement

- Companies like Birla Sun life, Career shaper, Gayatri info. Multimedia, Mehta sheth and associates, GRC (Gujarat government), rural technology institute, all India karate – DO federation come to give guidance regarding job opportunities.
- Our students participate in the courses like flower making, glass painting, western dance, karate, beauty parlour course, self defence and rifle shooting, etc. at Lalit Kala Academy.

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
TCS	19	2	30

## 5.8 Details of gender sensitization programs

- Programs of CWDC (College Women Development cell) and NSS (CPE).
- Youth Empowerment Programme.
- Value education programme.
- Extension Activities.
- Entrepreneurship development programs .
- Awareness Programs like health awareness, Legal awareness, Self Defense, Celebration of international women day, Educating girls about their basic rights.
- Programs of women Empowerment.
- Programme on Gender sensitivity.
- Arrangement of exhibitions.
- Our college has Student Grievance Redressal Cell.
- Class rooms and corridors enabled with CCTV cameras.
- Educating girls about their basic rights and laws for women.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

Institutional Level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level   
 Institutional level   
 Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	70	70,000/-
Financial support from government	392	1169906/-
Financial support from other sources	5	4005
Number of students who received International/ National recognitions	2	-

5.11 Student organised / initiatives

Fairs : State/ University level  National level  Institutional level   
 Exhibition: State/ University level  National level  Institutional level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

Our college was established in 1991 by Sarva Vidhyalaya Kelavani Mandal to provide facilities of higher education at UG and PG level to the young women, in pursuit of academic excellence and to help them in the development of their intellectual, physical and moral faculties in safe surroundings with a view to making them disciplined citizens of our country.

The college **Vision** is : “ To attain social upliftment by empowering woman through value based education”.

**Mission:-** To impart knowledge in a manner that it can be applied in real life situations .

To develop professional attitude, competencies and skills.

To promote the use of latest technology in order to foster global competencies among our students,

To hold such activities which may make students more employable,

To develop the spirit of entrepreneurship among students.

To aspire all our young female students to grow up to be ‘Daheli-Deep’ in order to enlighten the world around them through high quality education, to create bridges binding society together and thus bring out social development into reality by organizing various curricular, co curricular and extra curricular activities.

As a step forward towards quality reforms, we applied for the UGC status of “College with Potential for Excellence (CPE)”and our college is **recognized by UGC as ‘College with Potential for Excellence’ in 2011. The College is Reaccredited by NAAC with ‘A’ grade (CGPA 3.21).**

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

- Curricular development is done at the university level. The faculty members and head of the departments of the college participate as per the invitation of the University.
- Some of our faculty members are in board of studies, design course at state level, examiner at state level.

### 6.3.2 Teaching and Learning

- The college has adopted the means to make teaching learning system more interesting and lively by,
- Teaching with PPT,
- ICT
- Seminars and workshops
- Motivation for rank holders and extra coaching for weak learners.
- Study tours and Industrial visits.
- Guest Lectures
- Computerised labs and library with LCD, projectors, Audio, visual equipments, seminar halls

### 6.3.3 Examination and Evaluation

- The College organises internal/sessional examinations at specified interval as per the university rules. Our college is affiliated to Gujarat university ahmedabad. Our university has adopted the semester system with CBCS since 2011-12.
- Classroom seminars, workshops, Assignments and Group Discussions are also conducted by the concerned departments as per internal assessment norms. The teaching departments take the responsibility of evolution of Project work undertaken by all students.

### 6.3.4 Research and Development

- Research work and major-minor projects taken by teachers, One of the UGC major project is under the process of completion and one of the minor research project is ongoing.
- Projects work by UG and PG students.
- Some of our faculty members are Ph. D guides in various subjects.
- Research funds and facilities.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Computerized Library, addition of equipments by UGC and CPE grants, e library facility with 22 computers.
- Digital photocopier, LCD, LED, Wireless sound system, computer etc.

### 6.3.6 Human Resource Management

- Academic and administrative planning and functioning are well coordinated for a smooth progress with development objectives, directives and guidelines, with specific plans for implementation.
- Several welfare schemes are operational for all its constituents.
- Human resource management in terms of recruitment, monitoring and planning staff development programs, etc. in the college is taken care of.
- Financial management is guided by the government rules, regulation and guidance of the management in a total transparency and efficiency.

### 6.3.7 Faculty and Staff recruitment

- As per government policy no permanent staff has been recruited during the current year. In that case college management makes arrangement for visiting guest faculty as well as administrative staff for the benefits of the students

### 6.3.8 Industry Interaction / Collaboration

- Yes, experts from various industries and companies come to give guidance for job opportunities.

### 6.3.9 Admission of Students

- Admission committee of the college prepares Norms as well as cut of marks regarding admission of the students for each academic session, as per the rules of the affiliating university and the government of Gujarat.
- The process of admission for the academic courses is by transparent, well administered mechanism, complying with all the educational norms of the government.

#### 6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> <li>Welfare by Government and UGC grant, free training programs with help of CPE grant.</li> <li>Well furnished staff rooms with cubicles and attached toilets.</li> <li>Well equipped laboratories and library facility with cubicles for staff reading sections.</li> <li>Separate computers for each department.</li> <li>Conference room, auditorium for LCD presentations, International and national seminars and cultural programmes.</li> </ul>
Non teaching	<ul style="list-style-type: none"> <li>Welfare by Government and UGC grant, free training programs with help of CPE grant.</li> <li>Separate computers,</li> </ul>
Students	<ul style="list-style-type: none"> <li>Merit scholarships, free ships, Government scholarships, prizes, Book bank facilities.</li> <li>Skill based career oriented programs, value based programs.</li> <li>NCC, NSS, Activities,</li> <li>Saptadhara Activities,</li> <li>Publication of student's magazine and wall paper board.</li> <li>Udisha placement cell</li> <li>Telecast of educational programs of Commissioner of Higher Education.</li> <li>Medical check up.</li> </ul>

#### 6.5 Total corpus fund generated

8,38,000/- Poor students help fund

6.6 Whether annual financial audit has been done    Yes     No

#### 6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	IQAC
Administrative	Yes	Govt.	Yes	Auditor

#### 6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programs    Yes     No

For PG Programs    Yes     No

#### 6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- |  |
|--|
| <ul style="list-style-type: none"> <li>University has introduced Semester system with CBCS.</li> <li>Class room test, preliminary exam, MCQ test,</li> </ul> |
|--|

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NIL

6.11 Activities and support from the Alumni Association

- Invitation to prominent alumni in different programs like orientation, students counselling, career orientation programs, cultural events etc.
- Motivation for further progression of the past students.
- Our college has an alumni association.
- Some of our alumni are serving as a faculty in teaching and administrative staff.

6.12 Activities and support from the Parent – Teacher Association

- Meetings with parents during orientation programs, Prize distribution, farewell programs, NSS activities etc.
- We take opinions and feedback from the parents.

6.13 Development programs for support staff

- Workshops/ seminars and training programs.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Trees, flower garden are maintained in the college campus to make the campus eco-friendly. One gardener is appointed for this purpose. It is decided by the management to have the facility of rain water harvesting tank and use of solar power system.
- Certificate course on kitchen gardening is organized and revenue is generated.

## Criterion – VII

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Promoting research culture, encouraging teachers to organize lectures of guest speakers, workshops and extension activities.
- Entrepreneurship training programs etc. are organized for B.com and B.A (Economics students) and project has been given to group of 4 girls to start boutique in near future.
- To empower the students awareness programs, self defence and human right empowerment programs are held
- In Foundation and soft skills courses we have selected the topics like Leadership development, Presentation skill, and financial services, time management, personality development, e-communications for women empowerment.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Introduction of mentoring system partially introduced.
- NSS activities, extension activities for rural development and women empowerment.
- Survey for the installation of solar power system for our college premises has taken place and the order for it will be given soon.

7.3 Give two Best Practices of the institution

- ICT supported teaching learning methods and research oriented activities.
- Emphasis on value education through different academic, co curricular and extracurricular activities.

*\*Provide the details in annexure (annexure need to be numbered as i, ii) list of programs of CWDC, NSS, and self employment and placement is attached as an annexure iii.*

7.4 Contribution to environmental awareness / protection

- Cleanliness within the campus is maintained. Trees, flower garden are maintained in the college campus to make the campus eco-friendly. One gardener is appointed for this purpose.
- Programs are held to increase the awareness of preserving nature and environment through community service programs in rural areas.
- Kitchen gardening workshop.
- Awareness programmes are organized to make campus clean, green and free from plastics.
- Organizing environmental day celebration programs, rally and poster making for environmental awareness.
- The plant waste that generated in institution premises is converted into fertilizer. It is used for college gardens.
- We have selected the subjects like Environmental Studies, Natural Resource Management, Disaster Management, Pollution Control etc. In the Foundation and Soft Skill Courses.
- We offer the paper Indian Business & Economic Environment in our syllabus.
- We have arranged a special session, practical and training for environment by shri Hemant Suthar , District Forest Officer, Forest Department, Government of Gujarat.

7.5 Whether environmental audit was conducted?

Yes

No



7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

1. A philanthropic visionary Sri Chhaganbha established our trust, Sarva Vidhyalaya Kelavani Mandal, in 1919 at a time when the concept of education was unheard of in Northern Gujarat and when class and cast bias severely limited the availability of educational opportunities to the general populace. This beginning has given a distinctive ethical crusading characteristic to our Mandal and we strive to maintain it that way. To this day, although we are located in a purely urban area, we continue getting students from the rural area, from the poor economic background and cutting across all cast and religious denominations. We strive for equity toward all our students and strive to provide them the best education that they deserve and that they can afford.
2. The college has made the learning experience richer for the students.
  - By providing computer and internet connection to every department.
  - By providing an e-library and also computer lab with 22 computers and internet connections and subscription to online journals.
  - By installing a language lab with 25 computers, other equipments and software.
  - By providing audio-visual equipments to make lecture richer.
  - By the use of Power point presentation.
3. The faculty is actively engaged in research. A good percentage of teaching are involved in guiding doctoral research and undertaking projects and an even higher percentage is involved in individual research.
4. The Institution is indeed responsive to the community needs and conducts various extension services/ activities, as an integral part of wholesome education process.
5. A good number of students are derived from the rural and poor background. The college tries to provide them with adequate financial support in form of scholarships from the government and fee concessions from the government or from the management.
6. Quality management strategies in the academic and administrative spheres are always fostered.

There is constant striving for new and creative approaches in the education process, involving the main stakeholder, by adopting inclusive practices aimed at promoting academic excellence and human resources management.

## 8. Plans of institution for next year

- Linkages with local bodies and associations as well as industries to be increased.
- To institutionalise the activities of past students associations.
- Introduce new post graduate classes and vocational courses.
- Welfare measures for non teaching staff to be introduced.
- Organize more number of Faculty Development Programs.
- Departmental presentation quarterly during the IQAC meetings.

Name: Prof. Dr. Roopa Chavda

Name: Dr. Amrita Paresh Patel

R. chavda

Appatel

Signature of the coordinator , IQAC

Signature of the chairperson, IQAC

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## Annexure (i)

### UM A ARTS AND NATHIBA COMMERCE MAHILA COLLEGE SECTOR – 23, GANDHINAGAR

#### JUNE

Praveshotsav - orientation 16/16/2014

#### JULY

Sahkaar Week 07/07/2014 to 12/07/2014  
Guest Lecture 11/7/2014  
Celebration of Guru-Purnima 12/7/2014  
Skit in Guru Purnima Celebration by Naatya Dhara 12/7/2014  
Workshop at Gujarat University –NSS 17/07/2014 to 19/07/2014  
Elocution Competition 26/07/2014  
CATC Camp - 1 At Ahmedabad 26/07/2014 to 04/08/2014  
Elocution Competition 30/07/2014

#### AUGUST

Programme on Women Empowerment and Chaalo College Abhiyaan 04/08/2014 to 09/08/2014  
Book Exhibition 4/8/2014  
Beti Bachao Rally and Campus Cleanliness 5/8/2014  
Orientation Programme NSS 5/8/2014  
Lectures and CD Shaw 5/8/2014  
Granth Goshthi 6/8/2014  
Zonal Camp at Pavaghadh by guj.Uni 06/08/2014 to 09/08/2014  
Rakhi Making Competition and Mehndi Competition 07/08/2014  
Raksha bandhan Celebration 09/08/2014  
Nrutya Geet-Sangeet 09/8/2014  
District Level Air Rifle Shooting Competition Gandhinagar 13/08/2014  
Course of Beauty Parlor Aug – 2014  
Soft Toy Making Course Aug – 2014  
Celebration of Independence Day 15/08/2014  
Orientation programme for Fashion Design Course 20/08/2014  
Orientation programme and Workshop by CWDC 25/08/2014  
Elocution Competition in College 27/8/2014  
NSS Day state Level Workshop by Guj.Uni. Ahmedabad 28/08/2014 to 31/08/2014

#### SEPTEMBER

Teacher's day Celebration 05/9/2014  
One day Workshop on Computer Training 12/9/2014  
Youth Festival - North Zone 16/9/2014  
Essay Writing Competition 16/09/2014  
Clay Modeling 17/09/2014  
Guest Lecture - Hindi day celebration 19/09/2014  
Navaratri Garba 20/09/2014  
Inter zonal Competition at Vasou 24/09/2014  
Swachchata Abhiyan 25/09/2015 to 02/10/2014

#### OCTOBER

Pre. R.D Camp at Raajmudra, Aandhra Pradesh 11/10/2014 to 21/10/2014  
Two days Workshop on entrepreneurship Development 17/12/2014 to 18/12/2014

**DECEMBER**

TCS Placement Camp 18/12/2014

**JANUARY**

Orientation programme for Two days 1st week of Jan  
Annual Camp of NSS unit at Village Nadri 1/01/2015 to 07/01/2015  
Soft Skill Training 16/01/2015 onward  
Katha sandhi Programme 20/01/2015  
Republic Pared at Delhi 26/01/2015  
Drawing competition (kala kaushalya dhara) 30/01/2015  
Blood Donation camp in commeration of Late chairman Mr. Maneklal Patel 31/01/2015  
Event Management Programme

**FEBRUARY**

Annual function- prize distribution 06/2/2015  
Inter college Youth Camp at Ahmedabad (NSS) 14/02/2015 to 22/02/2015  
Days Celebration 16/02/2015 to 19/02/2015  
Kalshor - Filmy song programme 20/02/2015  
Fun Fair 21/02/2015  
Sports Day 23/02/2015  
Best Reader award organized by reader's club 23/02/2015  
Prize distribution and farewell programme 24/02/2015

**MARCH**

Women empowerment Programme 07/3/2015  
Only assessment organized by Cambridge university and Scope 13/03/2015  
Workshop for administrative staff. 16/03/2015 to 18/03/2015  
NSS best volunteer seminar Gujarat Uni. At Anriary 28/03/2015 to 30/03/2015

**Examinations Programs****First Term**

Foundation and Soft Skills 25/09/2014 to 29/09/2014  
UG 01/10/2014 to 11/10/2014  
PG  
Retest 13/10/2014 to 16/10/2014

**Second Term**

Foundation and Soft Skills 02/03/2015 to 05/03/2015  
UG 09/03/2015 to 16/03/2015  
PG 18/03/2015 to 24/03/2015  
Retest 18/03/2015 to 23/03/2015

## Annexure (ii)

### Students Feedback Report B.Com 2014-2015

We have done descriptive statistic here to analyze student's feedback data. Whole data is distributed with question number and class wise.

#### **Conclusions:**

1. B.com. Students feel that course information is at very good level
2. B.com. students feel that subject selection method is nearer to good level.
3. B.com. students feel that a laboratory facility is above to good level.
4. B.com. students feel that training of library is above to very good level.
5. B.com. students feel that training of computer uses is above to good level.
6. B.com. students feel that availability of books of their subject is at very good level.
7. B.com. students feel that lectures of their subject are nearer to very good level.
8. B.com. students feel that teachers approach for educational activity is above to very good level.
9. B.com. students feel that internal evaluation method is nearer to very good level.
10. B.com. students feel that workshops and seminar is above to very good level.
11. B.com. students feel that teacher's teaching is above to very good level.
12. B.com. students feel that medical checkup is above to good level.
13. B.com. students feel that sport activity is nearer to very good level.
14. B.com. students feel that encouragement for sport activity is at very good level.
15. B.com. students feel that reading club is above to very good level.
16. B.com. students feel that general information rather than course is above to very good level.
17. B.com. students feel that behavior of admin department is at good level.
18. B.com. students feel that personality development in institution is above to very good level.
19. B.com. students feel that canteen facility and cleanness in institution is above to good level.
20. B.com. student's feeling as a student of institute is nearer to excellent level.

### Descriptive Statistics B.Com

	N	Range	Minimum	Maximum	Mean	Std. Deviation
Q_1_About_Course	124	3.00	2.00	5.00	4.0484	.92705
Q_2_Subject_selection	124	3.00	2.00	5.00	3.7339	.96364
Q_3_Laboratory	124	3.00	2.00	5.00	3.5484	.83962
Q_4_Library_training	124	2.00	3.00	5.00	4.2500	.75034
Q_5_Computer Training	124	3.00	2.00	5.00	3.7500	1.00910
Q_6_Library Books Availability	124	3.00	2.00	5.00	4.0565	.92220
Q_7_Lecture Satisfaction	124	3.00	2.00	5.00	3.8871	1.06083
Q_8_Teachers approach for Educational activity	124	2.00	3.00	5.00	4.4435	.69026
Q_9_Internal evaluation Method	124	3.00	2.00	5.00	3.9677	.78539
Q_10_Departmental Workshop seminar	124	3.00	2.00	5.00	4.3952	.79448
Q_11_Teachers Teaching	124	3.00	2.00	5.00	4.1694	.82365
Q_12_Medical checkup	124	3.00	2.00	5.00	3.6371	.92248
Q_13_Sports Activity	124	3.00	2.00	5.00	3.9194	.90703
Q_14_Support for Sports activity	124	3.00	2.00	5.00	4.0161	.95410
Q_15_Reading Club	124	3.00	2.00	5.00	4.1694	.76213
Q_16_Extra information	124	3.00	2.00	5.00	4.3387	.86379
Q_17_Admin office Behavior	124	3.00	2.00	5.00	3.3548	.91237
Q_18_Personality Development	124	2.00	3.00	5.00	4.3871	.68325
Q_19_Canteen facility Cleanness	124	4.00	1.00	5.00	3.4194	.93788
Q_20_Students_feeling Valid N (list wise)	124	2.00	3.00	5.00	4.7339	.51179

## Students Feedback Report B.A 2014-2015

We have done descriptive statistic here to analyze student's feedback data. Whole data is distributed with question number and class wise.

### **Conclusions:**

1. B.A. students feel that course information is above to very good level.
2. B.A. students feel that subject selection method is at very good level.
3. B.A. students feel that a laboratory facility is above to good level.
4. B.A. students feel that training of library is nearer to very good level.
5. B.A. student's feels that training of computer uses is above to good level.
6. B.A. students feel that availability of books of their subject is above to very good level.
7. B.A. students feel that lectures of their subject are nearer to very good level.
8. B.A. students feel that teachers approach for educational activity is above very good level.
9. B.A. students feel that internal evaluation method is nearer to very good level.
10. B.A. students feel that workshops and seminar is above very good level.
11. B.A. students feels that teacher's teaching is above to very good level
12. B.A. students feel that medical checkup is above to good level.
13. B.A. students feel that sport activity is nearer to very good level.
14. B.A. students feel that encouragement for sport activity is nearer to very good level.
15. B.A. students feel that reading club is at very good level.
16. B.A. students feel that general information rather than course is above to very good level.
17. B.A. students feel that behavior of admin department is above to good level.
18. B.A. students feel that personality development in institution is above to very good level.
19. B.A. students feel that canteen facility and cleanness in institution is above to good level.
20. B.A. student's feeling as a student of institute is above to very good level.

### Descriptive Statistics B.A.

	N	Minimum	Maximum	Mean	Std. Deviation	Variance
Q_1_About_Course	198	2.00	5.00	4.1717	.89034	.793
Q_2_Subject_selection	198	2.00	5.00	4.0000	.88988	.792
Q_3_Laboratory	198	2.00	5.00	3.6465	.94856	.900
Q_4_Library_training	198	2.00	5.00	3.9495	.93845	.881
Q_5_Computer Training	198	2.00	5.00	3.6162	1.06354	1.131
Q_6_Library Books Availability	198	2.00	5.00	4.1818	.92746	.860
Q_7_Lecture Satisfaction	198	2.00	5.00	3.7475	1.05044	1.103
Q_8_Teachers approach for Educational activity	198	2.00	5.00	4.2727	.84081	.707
Q_9_Internal evaluation Method	198	2.00	5.00	3.9192	.91991	.846
Q_10_Departmental Workshop seminar	198	2.00	5.00	4.2323	.85292	.727
Q_11_Teachers Teaching	198	2.00	5.00	4.2323	.82878	.687
Q_12_Medical checkup	198	2.00	5.00	3.4747	.92174	.850
Q_13_Sports Activity	198	2.00	5.00	3.8586	.88999	.792
Q_14_Support for Sports activity	198	2.00	5.00	3.8586	.92358	.853
Q_15_Reading Club	198	2.00	5.00	4.0101	.86082	.741
Q_16_Extra information	198	2.00	5.00	4.2323	.86474	.748
Q_17_Admin office Behavior	198	2.00	5.00	3.3485	.93155	.868
Q_18_Personality Development	198	2.00	5.00	4.3232	.69557	.484
Q_19_Canteen facility Cleanness	198	2.00	5.00	3.4848	1.06978	1.144
Q_20_Students_feeling	198	2.00	5.00	4.5354	.73094	.534
Valid N (list wise)						



## Annexure (iii)

### List of Programmes of CWDC, NSS, Self Employment and Placement

#### Extension Activities

Extension activities by all the department of the college and NSS unit.

#### Activities under CPE grant.

National Seminar on Bhagawadgeeta by Sanskrit Dept.	31/08/2014
Training on presentation skill	16/01/2014 to 29/01/2014
Career development and entrepreneurship prog.	17/12/2014 to 18/12/2014
Sanskrit sambhasan course	26/12/2014 to 31/12/2014
Beauty parlor course	July 2014
Kitchen Gardening Course	Jan – 2014
Guest lecture English,	08/01/2015
Guest lecture Hindi	17/01/2015
Guest lecture Sanskrit	26/12/2014, 23/01/2015
Guest lecture Sociology	22/01/2015
Guest lecture Economics	16/02/2015
Sanskrit Garba Programme	30/09/2014
Celebration of Vasant Panchami	24/01/2015
Drawing Competition (Gandhi nirvan din )	30/01/2015
Two days Workshop on entrepreneurship Development	17/12/2014 to 18/12/2014
Training programme for administrative staff	16/03/2015 to 18/03/2015

#### Value education programs for PG

Sanskrit Sambhasan course	26/12/2014 to 31/12/2014
Values expressed in Real Life Test depicted in Sanskrit Literature	23/01/2015
Research methodology workshops	26/03/2015

#### CWDC programmes

Lecture and CD show on Safety and security of Women	Jan-15
Celebration of Women's Day	8/3/2015

#### N.S.S.

NSS Enrollment	5/7/2014
Workshop At District Level By Guj, Uni. At Lambha	17/07/2014
Orientation Programme	5/8/2014
Raksha bandhan Celebration	
Independence Day	15/08/2014
Zonel Camp at Pavaghadh by guj.Uni	06/08/2014 to 09/08/2014
NSS Day state Level Workshop By Guj.Uni. Ahmedabad	28/08/2014 to 31/08/2014
Pre.R.D Selection Gujarat Vidhyapith	30/08/2014
Zonal Student Leadership Seminar at dehgam	20/09/2014 to 22/09/2014
Swachchata Abhiyan	25/09/2015 to 02/10/2014
Pre.R.D Camp at Raajmudra Aandhrapradesh	11/10/2014 to 21/10/2014
One day Workshop on Computer Training	12/9/2014
Visit to Village Lilapur in intercollege camp NSS Unit Guj.Uni	
Annual Camp of NSS unit at Village Nadri	1/01/2015 to 07/01/2015
Pre training (National Level) for republic day pared at Andhra Pradesh	
Republic Pared at Delhi	26/01/2015

Drawing Competition (State Level) Gandhi Nirvan Din	30/01/2015
Blood Donation camp Late chairman Mr. Maneklal Patel	
NSS best volunteer seminar - Aniyaary Gujarat University	28/03/2015 to 30/03/2015
Inter college youth camp Ahmedabad	14/02/2015 to 22/02/2015

**Career-counseling Activities**

Orientation programme for Fashion Design Course	20/08/2014
Guidance for career	23/08/2014
TCS Placement Camp	18/12/2014
Orientation programme for Two days	1st week of Jan
Soft Skill Training Programmes	16/01/2015 onward
Event Management Programme	

**Self-employment Programmes**

Course of Beauty Parlor	July 2014
Soft Toy Making Course	Aug -2014
Two days Workshop on entrepreneurship Development	17/12/2014 to 18/12/2014